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Updated OCTOBER 2011



## ADA PARAGRAPHS FOR THE COURTS IN FLORIDA:

*Fla.R.Jud.Admin. 2.540 (as amended in May 2010) requires that "Requests for Accommodations by Persons with Disabilities" be included in "[a]ll notices of court proceeding to be held in a public facility, and all process compelling appearance at such proceedings," and further that the standard notice shall be printed in boldface, 14-point Times New Roman or Courier font.* Please see No. SC09-1487, Amendments to Fla.R.Jud.Admin 2.540 at: [www.floridasupremecourt.org/decisions/rules.shtml#judicial](http://www.floridasupremecourt.org/decisions/rules.shtml#judicial).

The following chart lists all 67 County Courts in the State of Florida, and is color-coded by Circuit. Below the chart is a list of the ADA paragraphs for each County by Circuit (with the website address for each paragraph) in 11-point font – please be sure to enlarge to 14-point. At the time of this revision, not all counties had updated their ADA Paragraphs; however, the paragraphs below have been revised to comply with Fla.R.Jud.Admin 2.540, as amended. If any of the information contained in this document is not current or accurate, please contact Susan M. Batchelder, at [sbatchel@tampabay.rr.com](mailto:sbatchel@tampabay.rr.com).

| No. | County    | Circuit | No. | County       | Circuit | No. | County     | Circuit |
|-----|-----------|---------|-----|--------------|---------|-----|------------|---------|
| 1.  | Alachua   | 8       | 24. | Hardee       | 10      | 46. | Okaloosa   | 1       |
| 2.  | Baker     | 8       | 25. | Hendry       | 20      | 47. | Okeechobee | 19      |
| 3.  | Bay       | 14      | 26. | Hernando     | 5       | 48. | Orange     | 9       |
| 4.  | Bradford  | 8       | 27. | Highlands    | 10      | 49. | Osceola    | 9       |
| 5.  | Brevard   | 18      | 28. | Hillsborough | 13      | 50. | Palm Beach | 15      |
| 6.  | Broward   | 17      | 29. | Holmes       | 14      | 51. | Pasco      | 6       |
| 7.  | Calhoun   | 14      | 30. | Indian River | 19      | 52. | Pinellas   | 6       |
| 8.  | Charlotte | 20      | 31. | Jackson      | 14      | 53. | Polk       | 10      |
| 9.  | Citrus    | 5       | 32. | Jefferson    | 2       | 54. | Putnam     | 7       |
| 10. | Clay      | 4       | 33. | LaFayette    | 3       | 55. | St. Johns  | 7       |
| 11. | Collier   | 20      | 34. | Lake         | 5       | 56. | St. Lucie  | 19      |
| 12. | Columbia  | 3       | 35. | Lee          | 20      | 57. | Santa Rosa | 1       |
| 13. | Desoto    | 12      | 36. | Leon         | 2       | 58. | Sarasota   | 12      |
| 14. | Dixie     | 3       | 37. | Levy         | 8       | 59. | Seminole   | 18      |
| 15. | Duval     | 4       | 38. | Liberty      | 2       | 60. | Sumter     | 5       |
| 16. | Escambia  | 1       | 39. | Madison      | 3       | 61. | Suwannee   | 3       |
| 17. | Flagler   | 7       | 40. | Manatee      | 12      | 62. | Taylor     | 3       |
| 18. | Franklin  | 2       | 41. | Marion       | 5       | 63. | Union      | 8       |
| 19. | Gadsden   | 2       | 42. | Martin       | 19      | 64. | Volusia    | 7       |
| 20. | Gilchrist | 8       | 43. | Miami-Dade   | 11      | 65. | Wakulla    | 2       |
| 21. | Glades    | 20      | 44. | Monroe       | 16      | 66. | Walton     | 1       |
| 22. | Gulf      | 14      | 45. | Nassau       | 4       | 67. | Washington | 14      |
| 23. | Hamilton  | 3       |     |              |         |     |            |         |

**FIRST CIRCUIT – ESCAMBIA, OKALOOSA, SANTA ROSA, AND WALTON COUNTIES:**

<http://www.firstjudicialcircuit.org/adaaccessibility>

**For all Counties in the First Circuit:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Shelia Sims, Chief Deputy Court Administrator, Office of Court Administration at (850) 595-4400 at the M.C. Blanchard Judicial Building, 5th Floor, Pensacola, FL 32502 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**SECOND CIRCUIT – FRANKLIN, GADSDEN, JEFFERSON, LEON, LIBERTY, AND WAKULLA COUNTIES:**

<http://www.leoncountyfl.gov/2ndcircuit/index.php?Page=ADAaccommodations.php>

If you are a person with a disability who needs any accommodation in order to participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact: Danny Davis, Court Technology Office, Office of Court Administration, 301 S Monroe St, Rm 225, Tallahassee, FL 32303, (850) 577-4401, at least 7 days before your scheduled court appearance, or immediately upon receiving notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**THIRD CIRCUIT – COLUMBIA, DIXIE, HAMILTON, LAFAYETTE, MADISON, SUWANNEE, AND TAYLOR COUNTIES:**

[http://www.jud3.flcourts.org/ADA\\_Special\\_Accommodations.pdf](http://www.jud3.flcourts.org/ADA_Special_Accommodations.pdf)

If you are a person with a disability who requires accommodations in order to participate in a court proceeding, you are entitled, at no cost to you, the provision of certain assistance. Individuals with a disability who require special accommodations in order to participate in a court proceeding should contact the ADA Coordinator, 173 NE Hernando Avenue, Room 408, Lake City, FL32055, (386) 719-7428, at least 7 days before your scheduled court appearance, or immediately upon receiving notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**FOURTH CIRCUIT – CLAY, DUVAL, AND NASSAU COUNTIES:**

<http://www.coj.net/Departments/Fourth+Judicial+Circuit+Court/ADA+Notice.htm>

**For all Counties in the Fourth Circuit:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator at [crtintrap@coj.net](mailto:crtintrap@coj.net) or (904) 630-2564 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**FIFTH CIRCUIT – CITRUS, HERNANDO, LAKE, MARION, AND SUMTER COUNTIES:**

**<http://www.circuit5.org/> (Court Administration, then ADA)**

**Citrus:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact John Sullivan, the ADA Coordinator at the Office of the Trial Court Administrator, Citrus County Courthouse, 110 North Apopka Avenue, Inverness, Florida 34450, Telephone (352) 341-6700, at least 7 days before your scheduled court appearance, or immediately upon receiving notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**Hernando:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Peggy Welch, the ADA Coordinator at the Office of the Trial Court Administrator, Hernando County Courthouse, 20 North Main Street, Brooksville, Florida 34601, Telephone (352) 754-4402, at least 7 days before your scheduled court appearance, or immediately upon receiving notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**Lake:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Nicole Berg, the ADA Coordinator at the Office of the Trial Court Administrator, Lake County Judicial Center, P.O. Box 7800/550 W. Main Street, Tavares, Florida 32778, Telephone (352) 253-0900 ext. 100, at least 7 days before your scheduled court appearance, or immediately upon receiving notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**Marion:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Tameka Gordon, the ADA Coordinator at the Office of the Trial Court Administrator, Marion County Judicial Center, 110 NW First Avenue, Ocala, Florida 34475, Telephone (352) 401-6710, at least 7 days before your scheduled court appearance, or immediately upon receiving notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**Sumter:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Lorna Barker, the ADA Coordinator at the Office of the Trial Court Administrator, Sumter County Courthouse, 225 E. McCollum Avenue, Bushnell, Florida 33513, Telephone (352) 569-6012, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

## **SIXTH CIRCUIT – PASCO AND PINELLAS COUNTIES:**

**<http://www.jud6.org/GeneralPublic/ADAAssistance.html>**

### **Pasco:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Public Information Dept., Pasco County Government Center, 7530 Little Rd., New Port Richey, FL 34654; (727) 847-8110 (V) in New Port Richey; (352) 521-4274, ext 8110 (V) in Dade City, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing impaired call 711. The court does not provide transportation and cannot accommodate for this service. Persons with disabilities needing transportation to court should contact their local public transportation providers for information regarding transportation services.

### **Pinellas:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Human Rights Office, 400 S. Ft. Harrison Ave., Ste. 300 Clearwater, FL 33756, (727) 464-4880(V) at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing impaired call 711. The court does not provide transportation and cannot accommodate for this service. Persons with disabilities needing transportation to court should contact their local public transportation providers for information regarding transportation services.

**for Electronic ADA Accommodation Request; go to:**

**<http://www.pinellascounty.org/forms/ada-courts.htm>**

## **SEVENTH CIRCUIT – FLAGLER, PUTNAM, ST. JOHNS, AND VOLUSIA COUNTIES:**

**<http://www.circuit7.org/home%20page/ada.html>**

### **For all Counties in the Seventh Circuit:**

If you are a person with a disability who needs an accommodation in order to access court facilities or participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Court Administration, 125 E. Orange Ave., Ste. 300, Daytona Beach, FL 32114; (386) 257-6096 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing impaired call 711.

## **EIGHTH CIRCUIT – ALACHUA, BAKER, BRADFORD, GILCHRIST, LEVY, AND UNION COUNTIES:**

**<http://circuit8.org/ada>**

### **For all Counties in the Eighth Circuit:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator at (352) 337-6237, at least 7 days before your scheduled court appearance. If you are hearing or voice impaired, please call 711. If you are deaf or hard of hearing and require an ASL interpreter or an assisted listening device to participate in a proceeding, please contact [Court Interpreting](mailto:CourtInterpreting@circuit8.org) at [interpreter@circuit8.org](mailto:interpreter@circuit8.org)

### **NINTH CIRCUIT - ORANGE AND OSCEOLA:**

<http://www.ninthcircuit.org/programs-services/human-resources/>

#### **Orange County:**

If you are a person with a disability who needs any accommodation in order to participate in a court proceeding or event, you are entitled, at no cost to you, to the provision of certain assistance. Please contact: ADA Coordinator, Human Resources, Orange County Courthouse, 425 N. Orange Avenue, Suite 510, Orlando, Florida, (407) 836-2303, fax: 407-836-2204; at least 7 days before your scheduled court appearance, or immediately upon receiving notification if the time before the scheduled court appearance is less than 7 days. If you are hearing or voice impaired, call 711 to reach the Telecommunications Relay Service.

#### **Osceola County:**

If you are a person with a disability who needs any accommodation in order to participate in a court proceeding or event, you are entitled, at no cost to you, to the provision of certain assistance. Please contact: ADA Coordinator, Court Administration, Osceola County Courthouse, 2 Courthouse Square, Suite 6300, Kissimmee, FL 34741, (407) 742-2417, fax 407-835-5079 at least 7 days before your scheduled court appearance, or immediately upon receiving notification if the time before the scheduled court appearance is less than 7 days. If you are hearing or voice impaired, call 711 to reach the Telecommunications Relay Service.

### **TENTH CIRCUIT – HARDEE, HIGHLANDS, AND POLK:**

<http://www.jud10.org/ada.htm>

#### **For all Counties in the Tenth Circuit:**

If you are a person with a disability who needs any accommodation to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Office of the Court Administrator at (863) 534-4686 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

### **ELEVENTH CIRCUIT – DADE:**

<http://www.jud11.flcourts.org/docs/ADA%20Notice%20Requirement.pdf>

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Eleventh Judicial Circuit Court's ADA Coordinator, Lawson E. Thomas Courthouse Center, 175 NW 1st Ave., Suite 2702, Miami, FL 33128, Telephone (305) 349-7175; TDD (305) 349-7174, Fax (305) 349-7355 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

### **TWELFTH CIRCUIT – DESOTO, MANATEE, AND SARASOTA:**

<http://12circuit.state.fl.us/Portals/0/PDF/AdminOrders/Section02/10-13-2.pdf>

#### **Sarasota County:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Sarasota County Jury Office, P.O. Box 3079, Sarasota, Florida 34230-3079, (941) 861-7400, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**Manatee County:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Manatee County Jury Office, P.O. Box 25400 Bradenton, Florida 34206, (941) 741-4062, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**Desoto County:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact DeSoto County Jury Office, 115 East Oak Street Arcadia, Florida 34266, (863) 993-4876, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

**THIRTEENTH CIRCUIT – HILLSBOROUGH:**

**<http://www.fljud13.org/BusinessOperations/CourtFacilitiesSecurity/ADAAccommodations.aspx>**

If you are a person with a disability who needs an accommodation in order to access court facilities or participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. To request such an accommodation, please contact Court Administration at least 7 days before your scheduled court appearance, or immediately upon receiving a notification of a scheduled court proceeding if the time before the scheduled appearance is less than 7 days. Complete the Request for Accommodations Form and submit to 800 E. Twiggs Street, Room 604, Tampa, FL 33602. ADA Coordination Help Line (813) 272-7040; Hearing Impaired Line 1-800-955-8771; Voice Impaired Line 1-800-955-8770.

**FOURTEENTH CIRCUIT – BAY, CALHOUN, GULF, HOLMES, JACKSON AND WASHINGTON:**

**<http://www.jud14.flcourts.org/CourtAdmin/ADAInfo.htm>**

**For all counties in the Fourteenth Circuit:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator by mail at P. O. Box 1089, Panama City, FL 32402 or by phone at (850) 747-5338 at least seven (7) days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than seven (7) days. If you are hearing impaired, please call 711.

### **FIFTEENTH CIRCUIT – PALM BEACH:**

<http://15thcircuit.co.palm-beach.fl.us/web/guest/cadmin> (“Go to ADA Notice”)

**Note: See website for Spanish and Creole languages.**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Krista Garber, ADA Coordinator, in the Administrative Office of the Court, Palm Beach County Courthouse, 205 North Dixie Highway, Room 5.2500, West Palm Beach, Florida 33401; telephone number (561) 355-4380, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days: if you are hearing or voice impaired call 711.

### **SIXTEENTH CIRCUIT – MONROE:**

[http://www.keyscourts.net/ADA\\_en.html](http://www.keyscourts.net/ADA_en.html)

If you are a person with a disability who needs any accommodation in order to participate in a court proceeding or event, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Cheryl Alfonso, 302 Fleming Street, Key West, Florida, 33040, (305) 292-3423, at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days: if you are hearing or voice impaired call 711.

### **SEVENTEENTH CIRCUIT – BROWARD:**

[http://www.17th.flcourts.org/americans\\_with\\_disabilities\\_ac.html](http://www.17th.flcourts.org/americans_with_disabilities_ac.html)

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator, Room 470, 201 S.E. Sixth Street, Fort Lauderdale, Florida 33301, 954-831-7721 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

### **EIGHTEENTH CIRCUIT – BREVARD AND SEMINOLE:**

<http://www.flcourts18.org/ada.html>

#### **Brevard:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator at Court Administration, 2825 Judge Fran Jamieson Way, 3rd floor, Viera, Florida, 32940-8006, (321) 633-2171 ext. 2 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

#### **Seminole:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the ADA Coordinator, at Court Administration, Seminole Civil Courthouse, 301 N. Park Ave, Suite N301, Sanford, Florida, 32771-1292, (407) 665-4227 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

## [NINETEENTH CIRCUIT – INDIAN RIVER, MARTIN, OKEECHOBEE AND ST. LUCIE:](#)

<http://www.circuit19.org/cadmin/ada.html>

**Note: See website for Spanish and Kreyol languages.**

### **For all Counties in the Nineteenth Circuit:**

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Corrie Johnson, ADA Coordinator, 250 NW Country Club Drive, Suite 217, Port St. Lucie, FL 34986, (772) 807-4370 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.

## [TWENTIETH CIRCUIT – CHARLOTTE, COLLIER, GLADES, HENDRY AND LEE:](#)

### **Lee County:**

[http://www.leeclerk.org/index.asp?Type=B\\_BASIC&SEC={19B986E3-D73A-43CB-BB83-AF19DC3D173F}](http://www.leeclerk.org/index.asp?Type=B_BASIC&SEC={19B986E3-D73A-43CB-BB83-AF19DC3D173F})

If you are a person with a disability who needs any accommodation in order to participate in a court proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Deputy Court Administrator whose office is located at the Lee County Justice Center, 1700 Monroe Street, (Entrance located at 2075 Dr. Martin Luther King Jr., Blvd.) Fort Myers, FL 33901, and whose telephone number is (239) 533-1700, within seven working days of your receipt of the notice; if you are hearing or voice impaired, dial 711.

### **Charlotte, Collier, Glades, and Hendry:**

<http://www.ca.cjis20.org/home/main/adarequest.asp>

If you are an individual with a disability who needs an accommodation in order to participate in a court proceeding or other court service, program, or activity, you are entitled, at no cost to you, to the provision of certain assistance. Requests for accommodations may be presented on the form below, in another written format, or orally. Please complete the form below (choose the form for the county where the accommodation is being requested) and return it as far in advance as possible, but preferably at least seven (7) days before your scheduled court appearance or other court activity. Please see contact information below and select the contact from the county where the accommodation is being requested.

To download the correct Accommodation form, please choose the County your court proceeding or other court service, program or activity covered by Title II of the Americans with Disabilities Act is in so we can route your request to the appropriate contact:

- [Charlotte County ADA Title II Request for Accommodations Form](#)
- [Collier County ADA Title II Request for Accommodations Form](#)
- [Hendry County ADA Title II Request for Accommodations Form](#)
- [Glades County ADA Title II Request for Accommodations Form](#)

### **Helpful Websites:**

Website for all Clerks: [http://www.flclerks.com/Clerk\\_webs.html](http://www.flclerks.com/Clerk_webs.html)

Website for all Circuits: <http://www.flcourts.org/courts/circuit/circuit.shtml>