

# FALSS *Flash*



▶ MARCH 12, 2018  
FLASH  
▶ ANNOUNCEMENT TO  
ALL FALSS MEMBERS

**REGISTER FOR THE MEETING/SEMINARS  
AND BOOK YOUR HOTEL NOW!**



**20<sup>TH</sup> ANNUAL  
MEMBERSHIP MEETING  
APRIL 26-29, 2018  
NEW PORT RICHEY, FLORIDA  
HOTEL DEADLINE MARCH 26, 2018  
RESERVE NOW!  
Over 6 hours CLE total applied for**

Registration Forms are available on the FALSS Website for the 20<sup>th</sup> Annual Meeting. Simply click on the "Next Meeting" link on the FALSS Website <http://www.falss.org/Meetings/NextMeetings/Default.aspx> to get to the forms to register for what promises to be another great meeting with a Florida Bar Approved Seminars. The forms are in a fill-in-able format, **but remember as a FALSS Member, you only have to complete "one" form for both the meeting and the seminar.** Just fill them out, print, and mail to the appropriate parties.

PLEASE MAKE YOUR HOTEL RESERVATIONS **NOW**, as the deadline is **MARCH 26**. It is spring break season, and we don't want anyone to miss out on the group rate for accommodations at this lovely venue. (Rooms blocked under: FALSS or Florida Association of Legal Support Specialists)

The PDC is on Friday afternoon and the Legal Ed Seminar is on Saturday afternoon – both are eligible for CLE Credit!! (Registration Deadline for **non-members** is April 21, 2018. Encourage your colleagues to join us!)



**URGENT NOTICE**



## FROM YOUR PRESIDENT:

*CHERYL J. ZAMOJSKI, CP, FRP, FALSS President*

**TO ALL MEMBERS, OFFICERS, CHAIRS, AND CHAPTER LIAISONS (OR THOSE REPORTING ON BEHALF OF A CHAPTER OR A MEMBER AT LARGE):**

THE DEADLINE FOR YOUR REPORT (**AND ANY GRAPHIC DISPLAY TO BE PRESENTED AT THE MEETING**) TO BE **RECEIVED** BY THE WEBSITE CHAIR at [KATALMOR@AOL.COM](mailto:KATALMOR@AOL.COM), IS TEN (10) DAYS PRIOR TO THE MEETING – **ON OR BEFORE April 16, 2018**. OTHERWISE IT IS YOUR RESPONSIBILITY TO SEE THAT EVERY PERSON IN ATTENDANCE RECEIVES A COPY OF YOUR REPORT AT THE MEETING. The reports can be submitted in (PDF, Rich Text Format, Word, or WordPerfect format.) ***You must provide the graphic/graphic report along with your report so that a presentation can be prepared prior to the meeting. If you have any questions on this, please contact me.***

A “Report FLASH” will be distributed to all members seven (7) days prior to the meeting with the link to the reports on [www.falss.org](http://www.falss.org). The reports may be presented orally at the meeting. You must notify the President at [CHERYL.ZAMOJSKI@GRAY-ROBINSON.COM](mailto:CHERYL.ZAMOJSKI@GRAY-ROBINSON.COM) **ON OR BEFORE April 16, 2018** – to be placed on the meeting agenda. Please bring the original of your report for the Secretary.

Those reports necessary for distribution to members – registration forms for future meetings, etc., PLUS the report of any officer, chair, or chapter liaison who missed the deadline for emailing the report to the Website Chair, will need to be brought to the meeting with enough copies for each member attending the meeting, AND the author shall make arrangements to have them distributed. The number of members attending the meeting will be set forth in the “Report FLASH” distributed preceding the meeting. An agenda will be provided to members attending the meeting, unless contained in the Report Packet provided prior to the meeting.

### APRIL Meeting Highlights:

This meeting will be held in New Port Richey, Florida and is hosted by WPLSA! There will be CLE seminars available BOTH FRIDAY and SATURDAY. See the registration form on the FALSS website for details.

JOIN US for **Casino Night** on Friday and the **FALSS' Family Fiesta Banquet** on Saturday for two nights of fun and fellowship with your FALSS members!

On Friday we will have a 3.5 hour PDC on the topic of **Ethics in Technology**. Get your Ethics credits here! AND...

JOIN US Saturday after the membership meeting for an informative seminar by Spiro J. Verras, Esq. from 2:00-5:00 p.m. on “**ESTATE PLANNING and AGING: Things you need to know to protect your assets!**”

**REMEMBER: MEMBERS WISHING TO HAVE HARD COPIES OF THE REPORTS TO FOLLOW ALONG DURING THE MEMBERSHIP MEETING MAY GO TO THE REPORT LINK ON [WWW.FALSS.ORG](http://WWW.FALSS.ORG) AND PRINT ANY OR ALL THE REPORTS TO BRING WITH THEM.**

**DIRECTOR OF MARKETING – MELANIE A. MARKEN, CP, FRP**  
[mmarken@fournierconnolly.com](mailto:mmarken@fournierconnolly.com)

